

13 November 2017

Dear Parents

In response to various requests the school is looking into providing a before and after school club. Government guidelines state we need at least 20 children committed to each session in order to make it viable. We are estimating that the cost per hour per child would be £3 an hour inclusive of all refreshments.

To provide any type of wrap around care statutory procedures must be adhered to and we are looking into this. There is also an option to look at alternative providers and we are looking into this also.

To enable us to determine if this could be financially viable we are asking parents to complete the section at the bottom of this letter with a firm commitment to regular sessions.

We will be offering the care to prospective parents at the public consolation meeting.

Please return the slip below to school by Friday 8 December 2017.

Yours truly

Mrs J Naylor  
**Head Teacher**

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Childs name \_\_\_\_\_

Please indicate in the table below which sessions you would like your child to attend the before and after school club;

	Monday	Tuesday	Wednesday	Thursday	Friday
Breakfast club 7.45am – 8.45am					
After school Club 3.15pm – 4.15pm					
4.15pm – 5.15pm					
5.15pm – 6.15pm					

**Please note could future parents put their child's date of birth, address and contact number on the reverse of this form.**